

Librarian 1 (Papyrologist)
Beinecke Rare Book and Manuscript Library
Yale University
www.yale.edu/jobs

Fixed Duration: Two (2) years from date of hire.

Schedule: Full-time (37.5 hours per week); Standard Work Week (M-F, 8:30-5:00)

Yale University offers exciting opportunities for achievement and growth in New Haven, Connecticut. Conveniently located between Boston and New York, New Haven is the creative capital of Connecticut with cultural resources that include two major art museums, a critically-acclaimed repertory theater, state-of-the-art concert hall, and world-renowned schools of Architecture, Art, Drama, and Music.

The University and the Library

The Yale University Library, as one of the world's leading research libraries, collects, organizes, preserves, and provides access to and services for a rich and unique record of human thought and creativity. It fosters intellectual growth and supports the teaching and research missions of Yale University and scholarly communities worldwide. A distinctive strength is its rich spectrum of resources, including around 12.8 million volumes and information in all media, ranging from ancient papyri to early printed books to electronic databases. The Library is engaging in numerous projects to expand access to its physical and digital collections. Housed in eighteen buildings including the Sterling Memorial Library, the Beinecke Rare Book and Manuscript Library, and the Bass Library, it employs a dynamic and diverse staff of approximately five hundred who offer innovative and flexible services to library readers. For additional information on the Yale University Library, please visit the Library's web site at www.library.yale.edu.

Beinecke Rare Book and Manuscript Library

The Beinecke Library, one of the world's largest libraries devoted entirely to rare books and manuscripts, is Yale's principal repository for literary archives, early manuscripts, and rare books. The Beinecke collections are internationally known and heavily used by scholars from around the world. In addition to distinguished general collections, the library houses the Osborn Collection, noted for its British and literary and historical manuscripts, and outstanding special collections devoted to American literature, German literature, and Western Americana. The Beinecke's collections include materials ranging from papyrus and medieval manuscripts to born-digital electronic records. For further information about the Beinecke Library, consult the library's web site at: <http://www.library.yale.edu/beinecke>.

The Yale papyrus collection began in 1889 with a gift of papyri from W. M. F. Petrie's excavations at Hawara. In the following decades, Yale received a number of papyri, many of them from the discoveries at Oxyrhynchus. Yale's collection continued to grow through purchases in Egypt and in Europe from the 1930s through the 1960s, including a large number of papyri excavated at Dura-Europos. Additional papyri were acquired in the 1990s. The papyri, in Greek, Latin, Demotic, Coptic, and Arabic, include private letters, official and religious documents, legal deeds and contracts, biblical texts, and literary works by known and unknown authors.

Departmental Focus

Under the general supervision of the Head of the Manuscript Unit, and in consultation with the Curator for Early Books and Manuscripts, the papyrologist will inventory, describe, and

preserve papyri and papyrus fragments held by the Beinecke Rare Book and Manuscript Library in order to make them accessible for research.

Representative Job Summary

Yale University librarians work in libraries across the Central, West, Medical, and Science campuses, to build, manage, and provide access to a rich and unique record of human thought and creativity. They demonstrate flexibility, creativity, and imagination in their work and adapt to and help shape a continuously evolving work environment. Yale librarians provide consistently high quality service to the University, and help meet the needs of the local, national, and international teaching and research communities.

Representative Responsibilities

1. The Librarian 1 is the beginning rank and is expected to demonstrate excellence in meeting the position responsibilities, as defined by the job description and annual goals.
2. Begin to fulfill the criteria for service to the library, university, and/or community.
3. Begin to fulfill the criteria for professional contributions.

Departmental Responsibilities

1. Inventory uncataloged papyri.
2. Frame/mount papyri in accordance with established guidelines.
3. Create and update descriptions of papyri in Beinecke's local database and in the Advanced Papyrological Information System (APIS) database.
4. Coordinate with Beinecke photographers on imaging of papyri.
5. Maintain bibliographic citations in local database.

Required Education and Experience

Master's degree in Library Science from an American Library Association accredited Library school. In selected instances, a post-graduate degree in a related discipline may be required or substituted for an MLS. Appointment to this rank is limited to two years at which time it is expected that the individual will develop necessary requirements to meet expectations of performance at the Librarian 2 level.

Required Skills and Abilities

1. Completed Ph.D. in Classics or a related discipline is required in place of an MLS.
2. Experience in Greek papyrology, through formal graduate-level training.
3. Expert proficiency in Greek.
4. Familiarity with existing digital papyrological tools, in particular with the resources hosted at papyri.info.

5. Demonstrated ability to communicate effectively, both orally and in writing. Excellent organizational skills, accuracy, and attention to detail. Ability to work independently and collaboratively in a production-oriented, team environment.

Preferred Education, Experience and Skills:

1. Experience and/or training in papyrus conservation.
2. Acquaintance with Epi-Doc and/or TEI.
3. Reading ability in Demotic, Coptic, Arabic and/or Persian.
4. Reading ability in modern German, French, and/or Italian.
5. Work experience in a research library, archive, or museum.

Salary and Benefits

We invite you to discover the excitement, diversity, rewards and excellence of a career at Yale University. One of the country's great workplaces, Yale University offers exciting opportunities for meaningful accomplishment and true growth. Our benefits package is among the best anywhere, with a wide variety of insurance choices, liberal paid time off, fantastic family and educational benefits, a variety of retirement benefits, extensive recreational facilities, and much more.

Applications consisting of a **cover letter**, **resume**, and the **names and contact information of three professional references** should be sent by creating an account and applying online at <http://www.yale.edu/jobs> for immediate consideration - the STARS req ID for this position is 17723BR. Please be sure to reference #17723BR in your cover letter.

Background Check Requirements

All external candidates for employment will be subject to pre-employment background screening for this position, which may include motor vehicle and credit checks based on the position description and job requirements. All offers are contingent on successful completion of the required background check. Please visit <http://www.yale.edu/hronline/careers/screening/faqs.html> for additional information on the background check requirements and process.

Yale University is an affirmative action/equal opportunity employer.

Yale values diversity in its faculty, staff, and students and strongly encourages applications from women and members of underrepresented minority groups.